CITY OF NORWALK THIRD TAXING DISTRICT REGULAR MEETING APRIL 4, 2011

ATTENDANCE: Timothy Plunkett, Chair; David Brown; Paul Kokias

STAFF: George Leary, General Manager;

Ron Scofield, Assistant General Manager.

OTHERS: John Bove, District Counsel.

Mr. Plunkett called the meeting to order at 7:02 p.m.

PUBLIC COMMENT

There were no public comments.

MINUTES OF MEETINGS

March 7, 2011

Mr. Plunkett requested that a correction be made to page 4 on the spelling of Mr. Brow to Brown.

- ** MR. PLUNKETT MOVED TO ACCEPT THE MINUTES FROM FEBRUARY 7, 2011 WITH CORRECTIONS AS NOTED.
- ** MR. KOKIAS SECONDED
- ** MOTION PASSED UNANIMOUSLY.

GENERAL MANAGER'S REPORT

Mr. Leary presented his written report and stated that he has very little to comment on, as it represents the standard format with the financial statement of income and expense comments. He then requested a suspension of the rules to move to the next item on the agenda and to enter into Executive Session.

- ** MR. PLUNKETT MOVED TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF LABOR RELATIONS MATTERS.
- ** MR. KOKIAS SECONDED
- ** MOTION PASSED UNANIMOUSLY.

The meeting entered into Executive Session at 7:10 p.m.

- ** MR. PLUNKETT MOVED TO END THE EXECUTIVE SESSION AND TO RECONVENE INTO PUBLIC SESSION.
- ** MR. KOKIAS SECONDED
- ** MOTION PASSED UNANIMOUSLY.

The meeting was reconvened back into Public Session at 7:25 p.m. Mr. Leary stated that there was no action taken during the Executive Session.

Mr. Leary then requested another suspension of the rules to move Item 6 up to next on the agenda and stated that he was requesting action be taken on the Library fire alarm.

LIBRARY FIRE ALARM

Mr. Leary presented the bid from Hennessy, as requested at last month's meeting, and explained that the bid was \$50 higher than Security Solutions, but it covered replacing nine additional detectors. Mr. Leary referred to his memo included in the packet and stated that despite the timing of the budget, he was recommending to do the project now rather than wait for the next fiscal year. Mr. Plunkett stated that since this is a matter of public safety, he was in agreement to do the project now, rather than wait for the next fiscal year budget appropriation. He noted that sales tax was included in the bid, and Mr. Leary said that there should be no tax and would have that removed.

- ** MR. PLUNKETT MOVED TO APPROVE BID PROPOSAL NO. 1062 IN THE AMOUNT OF \$2,890 FROM HENNESSY TO REPLACE THE EXISTING FIRE ALARM AT THE EAST NORWALK LIBRARY.
- ** MR. BROWN SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

Office Renovations

Mr. Leary presented a copy of the minutes in response to Mr. Brown's comment at last month's meeting relative to the approval to proceed with price proposals.

A discussion ensued relative to the need for storage in the attic area, along with the issue of the alternative of using scanned files rather than paper file storage methods. Mr. Leary referred to the records retention policy, and Mr. Scofield explained the need for paper storage for accounting and payroll purposes. Mr. Plunkett expressed concern over the installation of a staircase that would not interfere with the current door and room layout. Mr. Leary explained that the contractor did indicate that a staircase would fit in the space, but agreed to provide more details on the bid relative to space and layout. There was no action taken and the item will be continued on next month's agenda for further review and discussion.

Retiree Benefits

In reply to the request from last month's meeting, Atty. Bove stated that he had prepared a draft of the wording of a motion with the specific recommended legal language. Mr. Brown questioned the strict wording of "may be terminated" and Atty. Bove explained that this was used to protect the district and provide an option to terminate if that became the decision of the Commissioners.

- ** MR. PLUNKETT MOVED TO ALLOW THE SPOUSE OF A DECEASED THIRD TAXING DISTRICT ("THE DISTRICT") EMPLOYEE TO CONTINUE TO PARTICIPATE IN THE DISTRICT'S HEALTH INSURANCE PLAN, AS FOLLOWS:
- BE IT RESOLVED, THAT THE SPOUSE OF A DECEASED THIRD TAXING DISTRICT EMPLOYEE MAY CONTINUE TO PARTICIPATE IN THE DISTRICT'S HEALTH INSURANCE PLAN, WITH THE FOLLOWING PROVISIONS:

ANY PREMIUM OR COST CHARGED FOR OR ASSOCIATED WITH SUCH COVERAGE SHALL BE THE SOLE RESPONSIBILITY OF, AND PAID FOR IN FULL BY, THE PARTICIPATING SPOUSE OF THE DECEASED ("RETIRED") EMPLOYEE.

SUCH PARTICIPATION SHALL NOT RESULT IN ANY INCREASED ADMINISTRATION BY THE DISTRICT NOR SHALL IT RESULT IN ANY COST, CHARGE, OR FEE WHATSOEVER TO THE DISTRICT.

THE CONTINUATION OF THE ABILITY TO PARTICIPATE IN THE DISTRICT'S HEALTH CARE PLAN BY SPOUSES OF DECEASED ("RETIRED") DISTRICT EMPOLOYEES SHALL BE AT THE SOLE AND ABSOLUTE DISCRETION OF THE DISTRICT AND MAY BE TERMINATED AT ANY TIME BY THE DISTRICT FOR ANY OR NO REASON.

- ** MR. KOKIAS SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

SUBSTATION PROGRESS REPORT

Mr. Leary presented a copy of the presentation of the Substation Progress Report on engineering and environmental areas to the Commissioners.

NORDEN GENERATORS

Mr. Leary stated that based on the last discussion during an Executive Session update in February, he is now pursuing sending contractors in to look at shipping them out. A discussion ensued relative to the intention of selling versus retaining the generators for possible regeneration uses. Mr. Kokias expressed concern with Mr. Leary's plan to sell and asked for a justification for why to not sell them. He suggested that a meeting be arranged for negotiation on the timing of the lease and other alternatives. Mr. Leary replied that this request goes beyond economic analysis and relocation exploration. Mr. Plunkett suggested it was prudent to find out where Norden stands on the issue of the lease as the first step, prior to determining the future timing and potential offer to sell. Mr. Kokias requested a meeting be set up as opposed to a phone call, and for Atty. Bove to accompany Mr. Leary and to attend any meeting or negotiation to represent the District.

<u>ADJOURNMENT</u>

- ** MR. PLUNKETT MOTIONED TO ADJOURN.
- ** MR. KOKIAS SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Marilyn Knox Telesco Secretarial Services